

2019 Tool Plan

Toolbox Addendum – All Sets

Procedure for Ordering and Receiving the Toolbox

Toolbox Ordering

1. The three parties to the Tool Set order agree to also purchase the toolbox.
2. For each student, the school will make three photocopies of this AYES Toolbox Addendum Agreement and provide them to the student.
3. The *Addendum Agreement* is reviewed and all three copies are signed by the AYES student and his or her parent or guardian. The student (or parent) should prepare a check or money order for \$200.46, payable to the sponsoring employer.
4. The *Addendum Agreement* is reviewed and all three copies are signed by an authorized individual at the intern's employer. For each student, the employer will write a check for \$601.38 for one Snap-on® Toolbox. State sales tax must be added if the school is required to pay sales tax for its purchases. The check should be made payable to the school or the school's foundation. (The school's liaison can provide information on the correct payee name.) Alternatively, the employer can make the check payable to "Snap-on Industrial." A single check covering the total for the tool set(s) and toolbox(es) for all students is acceptable. The employer will forward all three signed copies of this *Addendum Agreement* and the check(s) to the school.
5. An authorized representative of the school will sign all three copies of the *Addendum Agreement*. One copy will be retained in the school's files, one copy will be returned to the AYES student intern and one copy will be returned to the employer.
6. The school will complete an "AYES Tool Plan 2019 Order Form" for the appropriate set for each participating student or use the online ordering. The school will check the optional box to include the toolbox in the order.

Toolbox Receiving

1. The employer should make a photocopy of last page of this *Agreement*, the Tool List. As soon as the AYES Starter Tool Set is received, the student and the student's mentor will use this to take an inventory of the tool set.
2. Both the intern and the mentor should sign the tool inventory sheet to acknowledge that all specified items and the toolbox have been received in good condition.
3. The employer should make two photocopies of the signed tool inventory sheet. One copy should be provided to the student and one copy should be forwarded to the school. The employer should retain the original in its files.

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(Formerly AYES)

Section 1: Student Intern Agreement

As a student intern who has been selected for an internship, I understand I will be awarded a Toolbox. I understand and agree to the following provisions of this Student Tool Plan:

- A Snap-on Toolbox will be provided for my use while I am in the employment of the sponsoring employer.
- I will pay one-third of the discounted “student price” (\$200.46, payable to the sponsoring employer by date: _____).

Or other arrangement:

- The sponsoring employer will retain ownership of the toolbox during the internship and for two years after my high school graduation (or equivalent).
- During this early period of employment:
 - The toolbox will remain on the premises of the employer at all times.
 - I am responsible for the condition of the toolbox.
 - I agree that I will not use the toolbox for purposes for which it is not designed.
 - I agree to pay for the replacement of the toolbox if it is damaged from my use. I understand that replacement of the toolbox is not available at the discounted “student price.”
- If I complete two years of continuous employment with the same employer after high school graduation (or equivalent), the ownership of the toolbox will be transferred to me, at no additional cost to me.
- This Tool Plan Toolbox Addendum Agreement does not imply the guarantee of full-time employment by the sponsoring employer upon my high school graduation (or equivalent). If my employment ceases before the two-year anniversary of my high school graduation (or equivalent), I understand that the employer will retain ownership of the toolbox. At such time, I will receive a refund of \$150.34 (the price I paid less a 25% usage fee). This provision remains in effect if I choose to leave

the employer or if the employer elects to terminate my employment for poor performance or other just cause.

- If the sponsoring employer elects to terminate my employment before the two-year anniversary of my graduation due to circumstances unrelated to my performance on the job or my personal conduct (e.g., because there is no opportunity for my continued employment, or the sale or closing of the dealership), then ownership of the toolbox will be transferred to me, at no additional cost to me.

Student Name (Print)

Student Signature

Date

Acknowledged by:

Parent/Guardian Name (Print)

Parent/Guardian Signature

Date

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Section 2: Employer Agreement

As a sponsoring employer of a student intern, we agree to the following provisions of the Student Tool Plan:

- We will pay two-thirds of the “student cost” (\$400.92) for a Snap-on® toolbox, for the use of the student while our employment.
- We will retain ownership of the tools until the student completes two years of full-time employment at our facility (or at a facility under the same ownership) following his or her high school graduation (or equivalent). At that time, the ownership of the toolbox will be transferred to the student at no additional cost to the student.
- If the student ceases to be employed at this facility (or at a facility under the same ownership) before the two-year anniversary of his or her high school graduation (or equivalent), we will refund \$150.34 to the student. In such an event, we will retain ownership of the toolbox. This provision remains in effect if the student chooses to leave the employer or if this employer elects to terminate the employment of the student for poor performance or other just cause.
- While we hope to offer the student full-time employment upon graduation from high school (or equivalent), this Tool Plan

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Agreement is not a guarantee of such employment.

- If the student’s employment with our sponsoring dealership ceases before the two-year anniversary of high school graduation (or equivalent) due to circumstances unrelated to the student’s performance on the job or personal conduct (e.g., because there is no opportunity for continued employment), then ownership of the tools will be transferred to the student, at no additional cost to the student.

Sponsoring Location Name (Print)

Employer Code (if applicable)

Employer Manager Name (Print)

Title

Employer Manager (Signature)

Date

Section 3: School Acknowledgement

<p>FOR SCHOOL USE ONLY:</p> <p>Received of _____ \$ _____</p> <p>Check No. _____ Date _____</p>
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Sponsoring School Name (Print)

Authorized School Representative Name (Print)

Title

Authorized School Representative (Signature)

Date